

No. C-11021/2013-14/NGMA
National Gallery of Modern Art
Jaipur House, India Gate,
New Delhi – 1100 03.

December 31, 2013

TENDER NOTICE

Sub : **Invitation of Price Bid for supply and Printing of catalogue Amrita Sher-Gil.**

A. Back Ground

NGMA as a prestigious institution of Ministry of Culture has published variety of publications ranging from Greeting Cards, Big size reproductions, portfolios, catalogues and monographs, etc., based on masterpieces of great masters and treasures from its own collection.

NGMA is celebrating Centenary Year of Amrita Sher-Gil for which NGMA is planning to bring out a catalogue of Amrita Sher-Gil. In this regard, quotes are invited under two bid system from A class Printers registered / empanelled with Directorate of Printing (DoP), Govt. of India .

B. Scope of Work (SOW)

Printing and Supplying of 1000 catalogues / 1500 catalogues (approx.) with the following Specifications:-

Job Name:- Amrita Sher-Gil Catalogue

Qty.	:	i) 1000 Catalogues ii) 1500 Catalogues
Size	:	230 x 316 mm (Close)
Jacket	:	320 x 740mm (Open)
Pages	:	160 + End Paper + PLC + Jacket
Paper	:	145gsm Natural Evolution (Ivory)
End Paper	:	Laid paper (uncoated) (as per sample)
Jacket paper	:	170 gsm Silky Carpet Snow white Paper with 25 micron thermal High Gloss lamination
Printing	:	Multi colour with online aqueous varnish- Saturn /matte finish
Outer case	:	3 mm imported board with Light grey imported covering material with textured design in self.
Binding	:	Round back, made on automatic hard casing in line with imported silk head & tail bands. Imported Goss to be used to hold the books block to the case. The binding to be done of international standard as per sample available with NGMA. The Section Sewing to be done an Aster/Kolbus automatic sewing machine with very fine needle holes.

Scope of work- Complete turnkey work including proof reading, correction, editing, prepress, correction of picture, Printing & Binding will have to be done by the printing agency. Complete machine proofs on actual paper - 2 to 3 times shall be done before final approval to check the colours of the images.

The selected printers will be required to preserve plates and artwork for a minimum period of 1 year for reprints of additional copies if required.

C. Eligibility criteria for bidding

'A' Class Printers registered/empanelled with Directorate of Printing, Ministry of Urban Development, Government of India need only respond. Previous experience of printing for Art Galleries of the same prestige as NGMA shall be given preference.

Note: The firm should not have been black listed by any Central Govt/State Govt., an undertaking to be provided along with the proposal.

G. Deliverables

Time bound supply of entire quantity of catalogues as per the specifications mentioned under Scope of Work.

H. Payment Terms and Penalty Clause

1. The payment to the agency will be considered only after timely delivery of entire quantity duly recommended by the officer concerned from NGMA.
2. No request of Advance Payment will be considered.
3. Payment will be released after submission of Bill in triplicate along with Delivery Challan.

I. How to Apply

1. Technical bid should contain inter-alia the requisite proof of 'A' category empanelment with DoP, Proof of past experience of similar work, Paper Samples, signed copy of tender document as acceptance of terms and conditions, undertaking stating that the firm is not blacklisted/ delisted by any other Govt. Dept. in the past. Technical bid should be kept in a separate sealed cover.
2. Financial Bid should contain the total cost (taxes extra) for supply of catalogues as defined in scope of work and should be kept in a separate sealed envelope.

Both the envelopes should be kept in a master envelope super scribing with "Bid for Supply & Printing of Amrita Sher-Gil Catalogue".

The quotations should be addressed to **the Director, National Gallery of Modern Art, Jaipur House, India Gate, New Delhi – 110003** and should reach on or before 10.01.2014 by Speed Post or the Tender Box kept at Gate No. 1 of NGMA, New Delhi.

Yours sincerely,


(Prof. Rajeev Lochan)
Director