

NATIONAL GALLERY OF MODERN ART
Ministry of Culture
Government of India
Sir Cowasji Jehangir Public Hall
Mahatma Gandhi Road
Mumbai 400 032
Tel. Nos. 022-22881969/70 Telefax 022-22852457

F.No.NGMA(M)/2017-18/ Cont/

Date: 27/11/2017

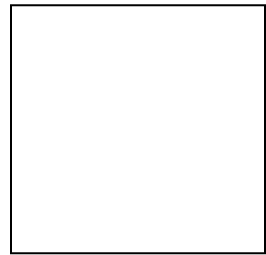
Contractual Appointments

National Gallery of Modern Art, Mumbai, a subordinate office of the Ministry of Culture, invites applications from eligible candidates including retired Government Officials for filling up the following Posts on full time Contractual basis initially for a period of one year or till regular appointments against these Posts are made, whichever is earlier. The said period of one year may be further curtailed at the discretion of the Competent Authority.

S.No.	Name of the Post	No. of Posts	Consolidated remuneration per month
1.	Technical Assistant	2	Rs.15,000/-

The details of essential qualifications, experience and the job profile etc. are available on the Gallery's website: http://ngmaindia.gov.in/ngma_mumbai_vacancies.asp Eligible candidates may apply in the prescribed format along with attested copies of certificates of essential qualification and experience to the Director, National Gallery of Modern Art, Sir Cowasji Jehangir Public Hall, Mahatma Gandhi Road, Mumbai-400 032 clearly indicating the Post applied for on the envelope within 15 days of the publication of this advertisement. Applications received incomplete or after due date, will not be entertained. Only shortlisted candidates will be intimated and called for interview.

DIRECTOR
NGMA, MUMBAI



FORMAT OF APPLICATION

1.	Post Applied for	:	
2.	Name of the Candidate (Sh./Mrs./Kum./Dr.)	:	
3.	Father's Name / Husband's Name	:	
4.	Date of Birth	:	
5.	Whether belongs to SC /ST /OBC/ Ex-Serviceman	:	
6.	Permanent Address	:	
7.	Present Mailing Address	:	
8.	Contact Telephone No.	:	Mobile: Landline: E-mail:
9.	Whether Retired Govt.Servant	:	
10.	If yes, indicate date of Retirement (Attach a Copy of the P.P.O.	:	
11.	Qualifications	:	
	Academic	:	
	Professional	:	
	Knowledge of Computer Operation	:	
12.	Experience (in detail)	:	
13.	Indicate two references who can vouch your credentials	:	1. 2.
14.	Any other information relevant to your Candidature	:	
15.	Details of Enclosures	:	1. 2. 3.

Place:

Date:

Signature of Candidate

NATIONAL GALLERY OF MODERN ART, MUMBAI

Terms of Reference for the Post of Technical Assistant

1.	Purpose of Assignment	To provide technical and professional support to Director, NGMA in the proper implementation of its policies and programmes.
2.	Job Profile	<ul style="list-style-type: none">• To undertake conducted tours of visitors round the Gallery and the Sculpture Garden.• Arranging of Art Film shows.• Organizing of lectures, seminars and talks.• To provide Gallery guidance to the visitors.• To co-ordinate with schools for the visit of student groups.• To co-ordinate and manage the activities of Art Sketch Club.• To organize Summer and Winter Art Workshop for students of different age groups.• To assist Dy.Curator/Keeper during mounting of exhibitions in the Gallery.• Any other task assigned by the Director, NGMA, Mumbai depending on exigencies of work.
3.	Duty, Station and Timings	NGMA, Mumbai functions 6 days a week from 10.45am to 6.15pm
4.	Supervisor	Will report to Keeper/Dy.Curator NGMA, Mumbai
5.	Estimated duration of Contract	One year or till regular appointment against the Post is made, whichever is earlier. The period of one year may be further curtailed at the discretion of the competent authority.
6.	Remuneration	Rs.15,000/- per month, all inclusive, subject to deduction of tax at source as per Rules.
7.	Qualification	Bachelor's Degree in Ancient History & Culture OR Fine Art OR Museology from a recognized University. 3 years experience in Teaching, Planning and organizing educational activities and Exhibitions in Museum/Gallery. Those possessing Master's Degree in Ancient History and Culture OR Fine Arts OR Museology from a recognized University will have an added advantage.
8.	Maximum Age Limit	45 years, relaxable at the discretion of the Selection Committee in the case exceptionally qualified and experienced candidates.