



F.No: DY (R) - EDU/ AKAM/ 2021-22/ NGMA/2
राष्ट्रीय आधुनिक कला संग्रहालय
(संस्कृति मंत्रालय, भारत सरकार)
NATIONAL GALLERY OF MODERN ART, NEW DELHI
MINISTRY OF CULTURE, GOVERNMENT OF INDIA

Date: 27/11 / 2021


TENDER NOTICE- Inviting Quotations

Azadi Ka Amrit Mahotsav is an initiative of the Government of India to celebrate and commemorate 75 years of progressive India and the glorious history of its people, culture and achievements. As part of grand celebrations of the Amrit Mahotsav, a series of scroll paintings with artworks of artists from various geographical locations of the country will be prepared by NGMA, New Delhi. In this connection quotations are invited from the eligible vendors/ suppliers for the following material:

Supply of following work/ service on site:

S. no	Work/ Service
1	Stretching of 5 pieces of High Quality Canvas 10 ft x 85 mts as straight wall for the purpose of painting in artists workshop

The above work will be required to execute at each locations of Chandigarh (UT) and Bhubaneswar (Orissa). The Quotations should reach within 7 days of the publication of this notice to the following.


Dr. Jyoti Tokas
Curator & I/C Dy. Director (Admin & Finance),
National Gallery of Modern Art, New Delhi

CHECK LIST FOR BIDDERS/APPLICANTS

1. The Bidder should ensure that all documents and papers submitted in this BID are fully authenticated by the authorized signatory under his signature with official seal wherever applicable.
2. The following documents form should be submitted with BID:

Sl.No.	Documents to be submitted	Documents submitted	Y/N	Documents Submitted
1.	All pages of this BID document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory			Pager No. at which Document attached
2.	Signatory indicating experience of supplying such items and working with Govt. Ministries/ Departments / PSUs, etc.			
3.	General Power of attorney in favor of the signatory signing the BID documents. It is not required in case of proprietary firm if the Proprietor himself signs the documents.			
4.	Attested copy of Article or Memorandum of Association or Partnership deed or proprietorship registration as the case may be.			
5.	Attested copy of VAT/CST/Service TAX Registration number, if applicable.			
6.	Attested Copy of PAN/Number.			
7.	Bank Account No. of the firm with IFS code & Bank Branch Name			

Signature of the Bidder

TERMS AND CONDITION

01. Delivery Place:

Bidder will supply and deliver the materials in requisite number at locations specified by the office of “**National Gallery of Modern Art, Delhi**”

02. Qualification Conditions:

- a) Bidder should be registered establishment and should be authorized supplier/ service provider of the quoted item/ work and should submit the relevant documents/certificates.
- b) Bidder should have experience of supplying such items and will have to furnish details of previous supplies.
- c) Bidder shall provide all relevant records required i.e. Income Tax Return Certificate/PAN, Commercial Tax Clearance/V.A.T. Certificate And other taxes (whichever applied)

03. Bid price:

- a) The contract shall be for a period of three months.
- b) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account.
- c) All duties, taxes and other levies including the transportation expenses are payable by the Supplier/Agencies/Company under the contract and shall be included in total price.

04. Submission of Quotations/Bid:

1. Establishment Registration Certificate
 2. Current Return of Income Tax.
 3. Commercial Tax clearance Certificate
 4. Bid Security as stipulated in the bid document.
 5. Details of Work Experience.
- a) The Financial part (Part – II) of the bid shall consists of only Rate/Price in Proforma supplied with the IFQ on the company's / Firm's letter pad. All the column and requisite information must be filled in the prescribed format. Bidder must quote the item wise.
 - b) Award of contract on the basis of lowest evaluated price for which the bidder must quote the rate per item. Bidder must quote the rate of all items.

05. Validity Quotation:

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

06. Evaluation of Quotation:

The purchaser will evaluate and compare quotations determined to be substantially responsive i.e.

- a) Are properly signed

- b) Confirm of terms, conditions, specifications and qualifications conditions.

07. Award of Contract:

The purchaser will award the contract to the bidder whose quotations has been determined to be substantially responsive, and who has offered the lowest evaluated quoted price.

8.1 Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

8.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser. The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the purchaser by another 15 day in exceptional cases.

08. Other Terms and Conditions:

- a) The NGMA reserves the right to preponed /postponed/cancelled the bid, the bidder will have to abide with the decision.
- b) Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply (certified by the committee constituted for the purpose). Personnel In charge will certify the quality and quantity of the items supplied/work done as per specifications and recommend accordingly the extent of payment.
- c) Quotation may be submitted on the printed letter head of the bidder in the prescribed format supplied with IFQ.
- d) No payment will be made for any damage of goods supplied.
- e) Liquidated damages provisions for damages shall be included of the contract when delays in delivery of goods, completion of work or failure of the goods or work to meet performance requirements would result in extra cost, or loss of revenue or loss of other benefits to the implementing agency.

Sealed quotations received till then will be opened in the office **4.12.2021 at 5:00 PM**.

We look forward to receiving your quotations and thank you for your interest in this project.